

Divine Word Cleaning Teams

Teams as of: March 1, 2020

<u>Team</u>	<u>Members</u>
Peter	Winges Family; Steve Washam
James	Judy Bellefeuille; Wendy Lange-Faria
Barnabas	Alves Family; Micheline Nitschke
Luke	Karl Mallon Family; Rebecca Schroeder
Timothy	Doherty Family
Mark	Neubauer Family
Thomas	Reepschlager Family
Philip	Stearns Family; Angela MacLennan
John	Sullivan Family
Simon	Brian Clement; Larabie Family; Stephen Drew
Matthew	Preis Family; Doug Morton
Andrew	Jun Ji and Adrian; Marie-Therese Bombanga

Notes: Please read the following carefully and note the team to which you or your family have been assigned.

- ✓ **If a team member is not able to make it for a scheduled cleaning, they should let the other members of their team know.**
- ✓ **If for some reason your team cannot clean in a particular week, you should swap with another team.** If a team can't find any other team to swap with they should contact the Chair of the Trustees as soon as possible.
- ✓ **There are three (3) priority areas to be cleaned. These are: the hallways; the worship area and the bathrooms.** If the Word Centre is being regularly used, it should be checked as well to ensure garbage pails are emptied and rugs are clean.
- ✓ **Cleaning supplies, wipes, etc., are provided under the sinks in each bathroom.**
Brooms, pails and spray mops are in the janitor's closet. Big and small garbage bags are on/in the cabinets along the basement's south wall. Please put items back when finished.
- ✓ Place all garbage in a single bag, in the janitor's closet for later pickup. Don't worry about the blue or black boxes in the basement.
- ✓ **Extra janitorial/kitchen supplies are kept in large plastic containers in the furnace room.** Notify the Chairman of Trustees if supplies are needed.